

EXPRESSION OF INTEREST TO BE A NIMA VICE CHAIR

Please review the summary of the Vice Chair openings, and, if you are interested, fill in the Expression of Interest form and return by 4 April 2025.

nima is a volunteer-led virtual organisation reliant upon the time, commitment and expertise of its people. Its Chair and Vice Chair roles are unpaid roles.

Each Vice Chair will:

- be proactive in delivering practical outcomes in their area
- provide constructive challenge, strategic guidance, offer specialist advice and support the nima Chair
- support the other Vice Chairs of nima in performing their roles
- uphold the highest standards of integrity and support the Chair in instilling the appropriate values, behaviours and culture throughout nima, and
- uphold the highest standards of general appearances and representation of nima.

Each Vice Chair will be able to reliably provide a minimum of one day per week to nima activities. How the overall Vice Chair duties are covered by the collective team will be continually reviewed throughout the year, to allow flexibility and cover.

VICE CHAIR FOR VOLUNTEERS

We are looking for someone with the charisma and drive to develop strong and lasting relationships across our existing and future networks and beyond, with excellent communication and presentation skills.

This Vice Chair will lead on volunteer activity, building a team around them to help deliver voluntary effort. This will be a demanding role which would require a reasonable amount of time each week – realistically one day minimum. We envisage that the duties would include:

- identification of volunteers
- Identification of activities assigned to the volunteer and the VC they will work with
- planning of activities to support the volunteers and help them feel valued
- liaison with VCs on volunteer mobilisation, engagement and motivation
- volunteer performance monitoring and review, and
- volunteer reward and celebration.

VICE CHAIR FOR UPSKILLING AND EDUCATION

Upskilling and education is a cornerstone of nima's strategy, but we lack the capacity to drive this forward with our existing resource. We are therefore looking for an individual who can lead on our upskilling and education activities, building a team around them to help deliver what is required. Again, this will be a demanding role which would realistically require one day minimum per week. Duties would include:

- analysis of what is required to address the skills shortfall that exists across the industry, and what is currently available
- engagement of key stakeholders in the upskilling and education space
- scoping and prioritisation of projects to address the skills shortfall, and
- oversight and management of the projects in collaboration with the VC for Programme Management

VICE CHAIR FOR STAKEHOLDER ENGAGEMENT AND CHANGE MANAGEMENT

Stakeholder engagement is an increasingly critical challenge for nima, particularly as – in partnership with the Construction Leadership Council – it pushes forward with the Information Management Initiative (IMI). We are seeking an individual who has expertise in change management and demonstrates good understanding of the key challenges around change management: what prevents change and what can motivate change across the industry. This demanding role will realistically require one day minimum per week. Duties would include:

- stakeholder analysis/mapping
- change management research and strategy
- planning, implementing and measuring sustainable change management, and
- regular liaison with the VC for communications

If you are interested in taking on one of these roles, please submit your expression of interest to Fiona Moore – email FionaMooreViceChair@wearenima.im – by **midnight GMT on Friday 4 April 2025**. We will be reviewing the EoIs and, avoiding the Easter period, looking to interview in late April, with the intention to appoint the new Vice Chair by the middle of May 2025.

Expression of interest in (delete as applicable):

- (a) VC for volunteers
- (b) VC for upskilling and education
- (c) VC for stakeholder engagement and change management

Name:

Email:

Mobile number:

Current industry role(s):

For further information on nima, see: wearenima.im